

## Chapter IV: Privacy Threshold Analysis (Optional)

Complete this document and send it to your Bureau's Privacy Act Officer. Upon receipt, your Privacy Act Officer will review the document, may request additional information, and determine if a full Privacy Impact Assessment (PIA) is required.

**Bureau: Public Debt**

**Date Submitted for Review:** September 30, 2006

**Name of Project:** Concordance

**OMB Unique Identifier:** 015-35-01-14-02-1013-00

**Type of Project/Program:**

Information Technology  System  Other Project/Program (type) \_\_\_\_\_

**1. Provide a general description of the project and its purpose in non-technical terms.**

Concordance is database software used by the Department of Justice to track various documents in significant litigation cases. Public Debt's Office of the Chief Counsel (OCC), by being part of these cases, uses this software to track a variety of information related to the cases on which they are working.

**2. Status of Project/Program**

This is a new development effort  This an existing project

**Date first developed:** COTS Produce. Installed June 2003

**Date last updated:** Pending 2006

*Please provide a general description of the update.*

Software upgrade.

**3. Does the technology, system, or program collect, maintain, and/or share information in identifiable form?**

No. The Assessment is complete. *Please send to your Privacy Act Officer.*

Yes. Please answer the following questions.

**Does the technology, system, or program contain information from or about the public?**

No  Yes

**Provide a general description of the way the project could relate to an individual.**

Concordance contains legal documentation; such as pleadings, transcripts and general correspondence; in regards to specific Public Debt litigation cases shared by the Department of Justice. This information stored includes names, addresses, social security numbers, or other information about individuals.

**4. What information does this technology, system, or program collect, maintain, or share?**

Concordance contains legal documentation; such as pleadings, transcripts and general correspondence; in regards to specific Public Debt litigation cases shared by the Department of Justice. This information stored includes names, addresses, social security numbers, or other information about individuals.

**5. Is there a Certification & Accreditation record within the FISMA tracking system?**

Do not know.  No.  Yes. Please indicate the determinations for each of the following:

Confidentiality:  Low  Moderate  High  Undefined

Integrity:  Low  Moderate  High  Undefined

Availability:  Low  Moderate  High  Undefined

**6. Provide the following information if a PIA has been conducted:**

PIA Date: \_\_\_\_\_ PIA Title: \_\_\_\_\_

PIA posted on the web:  No  Yes If no, date expected to post: August 1, 2007

**7. System of Records Notice Publication:**  No  Yes  Not required

**ADDITIONAL COMMENTS:**

Concordance is not accessed by members of the public.

Public Debt is posting this Privacy Threshold Analysis (PTA) in accordance with a recommendation made by the Treasury Office of the Chief Information Officer as a

provisional Privacy Impact Assessment (PIA) until final decisions are made regarding PIA applicability to the system.